Change of Contact Details Form

If any of your contact details change, please tick the change and update the new details next to it in the space provided. It is mandatory to update any change of your contact details to the college within the 15 days of change.

**STUDENT DETAILS**

<table>
<thead>
<tr>
<th>First Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name:</td>
<td></td>
</tr>
<tr>
<td>Date of Birth:</td>
<td>Student ID</td>
</tr>
</tbody>
</table>

**Detail of Change (s)**

- **Permanent address in home country**
  - Address Line 1
  - Address Line 2
    - City
    - State
    - Post Code
    - Country

- **Address in Australia**
  - Address Line 1
  - Address Line 2
    - Suburb
    - Post Code
    - State

- **Postal address**
  - Use my Home country address
  - Australian address
  - If different from above,
    - Address Line 1
    - Address Line 2
      - City
      - State
      - Post Code
      - Country

- **Home Phone number**
  - Mobile Number

- **Email address**

| Student Signature: ________________________________ | Date: ________________ |

**Office Use Only**

<table>
<thead>
<tr>
<th>Is the change updated on SMS</th>
<th>Yes / No</th>
<th>Is the change updated on PRISMS</th>
<th>Yes / No</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Processing staff</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>